**Derby Hospitals Choir**

**Minutes of the Meeting on 24th October 2023**

**7.30pm, 1 Menin Road, Allestree, DE22 2NL**

Present:

David Henshaw Chair

Kath Cawdell Secretary

Shirley Searson Treasurer

Michael Wilcockson

Joy Walsh

Anne Mellors

Apologies: Kathy Greig

Previous minutes and matters arising:

Minutes of the EGM were circulated and agreed, **Kath** to add list of those present from the registration forms.

Minutes of previous meetings, 19th July and 29th September were approved. David has contacted our Patron with the offer of two tickets which have been accepted. The Choir membership agreed the choice of Kings Lodge Neurological Rehabilitation Unit with a smaller amount, if possible, to Art in Hospital.

Finance:

Shirley has all the registration/Gift Aid forms with only 3 members not yet paid.

David has forwarded the necessary documentation to HMRC and reported that there is £1,460.00 in the current account including donations of £400.00 and £20.00.

Concert:

With 6 more Wednesdays until the concert the rehearsals are going well.

79 Tickets have been sold so far, David has offered two complementary tickets to Cathy Mclean and Jill Matthews. **David** to print more tickets.

Publicity posters and flyers have been distributed to members. Joy has sent copies to King’s Lodge. Michael reported that the concert has already been publicised in the Hospital’s Membership Bulleting, thanks to Beverley Martin. **Michael** to contact the Telegraph. **Michael** to take poster to St Alkmund’s Church and ask if glasses are available for refreshments also can Kevin try out the piano.

Joy has 2 bottles of Nosecco and has contacted Costco. **Joy** to contact Co-op, Morrisons and Sainsburys. Kath has 2 bottles of Nosecco and has written to Birds, **Kath** to chase up and contact Asda. Glasses may also be needed as last year.

**David** to invite Steven Posey, CEO of the Hospitals Trust, Maura Teager (OBE) and John Rivers, and also ask Cathy Mclean who else should be invited. **Joy** to identify Kings Lodge representative. **Kath** to invite the Mayor of Derby. Tickets for guests to be on the door, with **David** to meet and escort to seats.

Richard Moulder has agreed to compere the concert again.

**David** to ask for Volunteer helpers for the night. Andy Searson will help on the door and in the kitchen.

The donation boxes are ready and **Shirley** will put out a box for donations from choir members to purchase raffle prizes – vouchers of £50.00, £25.00 £10.00, winners to be announced during the concert.

**Diane** has some materiel for scarves and a request to return any unused has been sent out. Membership lists to be compared and updated. **Kath** and **David**.

AOB:

Gift Aid can be applied to cash donations.

**David** to check on room rental from St John’s and St Alkmund’s

Invitations to the Mayor of Derby and Lord Lieutenant of Derbyshire, possibly too late for this year but consider for next time.

Uniform to be on a future agenda.

**David** to check the Public Liability Insurance.

**Kath** to look at CA model policy documents for Risk Assessment and **Shirley** to check with those at her place of work.

Next Meeting:

**Via ZOOM on Friday 17th November at 7.45am**